



**Ringette Ontario**  
**Call for Candidates for the Board of Directors**  
**To stand for election at the**  
**Annual General Meeting, October 23, 2025.**

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Ringette Ontario is looking for dynamic and experienced leaders to join our Board of Directors. Ringette Ontario is on a mission to transform the delivery of sport and modernize our governance. Come join us on our mission to be the leading Ringette provider in the country.

Positions to be filled:

- 3 Director-at-large positions (3 x 2-year terms)

Currently, Ringette Ontario is placing particular emphasis on candidates with the following skills:

- Organizational change management
- Training systems/organizational learning
- Equity, diversity, and inclusion implementation
- Public relations/media relations/stakeholder relations
- Security of records and information systems
- Data analytics

Candidates with other competencies are also invited to stand as candidates.

Ringette Ontario welcomes applications from members of racialized minorities, Indigenous Peoples, persons with disabilities, persons of various sexual orientations and gender identities, and others with the skills and knowledge to help Ringette Ontario engage productively with diverse communities and contribute to the mission of the organization.

**About Ringette Ontario**

Ringette Ontario is the Provincial Sport Organizations for Ringette in Ontario. Ringette Ontario is an athlete-centered and value-driven organization that oversees all ringette interests in the province. Ringette Ontario boasts a membership of over 45 Local Associations with more than 10, 000 registered players, 2,500 coaches, 400 referees, and countless volunteers.

Ringette Ontario delivers programming that focuses on athlete, coach, and official development, as well as supporting sanctioned events through Provincial and league championships and invitational tournaments.

Our Vision	Our Mission	Our Values
Be the leading ringette organization in the country, strengthening communities in Ontario through our sport.	Delivering a lifelong sport community that promotes teamwork and leadership development in an inclusive and safe environment.	<ul style="list-style-type: none"> <li>• Dedication</li> <li>• Respect</li> <li>• Teamwork</li> <li>• Inclusion</li> <li>• Integrity</li> </ul>

## **Governance of Ringette Ontario**

The governance of Ringette Ontario is the responsibility of a Board of Directors comprised of:

- 5 Directors-at-Large, elected by membership at the Annual General Meeting
- 1 Athlete Director, elected by membership at the Annual General Meeting
- 3 Regional Directors, each elected in their region.

The Board of Directors is a “policy” or “governance” board, focused on establishing strategic direction, adopting appropriate policies, and applying effective oversight to ensure the organization is advancing toward its goals. Day-to-day operations of Ringette Ontario are the responsibility of a full-time Executive Director who reports to the Board of Directors. The Executive Director and her staff work with various volunteers, committees, and technical experts and advisors to develop and implement programs that achieve the organization’s objectives while complying with the board’s policy framework.

### **Eligibility to be a director-at-Large**

To serve as Director-at-Large or Athlete Director on the Board of Directors of Ringette Ontario, one must:

- Be at least 18 years old and a resident of Ontario
- Not be of bankrupt status
- Not have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside of Canada
- Not be a director, officer, or committee member of a ringette association other than Ringette Ontario (i.e., not be a director or officer of a local, regional, or national ringette organization)
- Not be an employee of Ringette Canada or Ringette Ontario, or an employee of a member of Ringette Ontario.

To ensure that members of the Board of Directors understand their duties and obligations, Ringette Ontario has adopted a Directors Agreement that all board members must execute.

A candidate for election to the board must submit a signed Directors Agreement with their nomination documents, the agreement to take effect if they are elected.

In addition, to ensure that directors have a sound foundation in the key principles and concepts that underpin Ringette Ontario's policy framework, all directors of Ringette Ontario are required to have the following e-certifications:

- Effective Board Governance (Sport for Life Society)
- Safe Sport (Coaching Association of Canada)
- Introduction to Long-Term Development in Sport and Physical Activity (Sport for Life Society)
- Making Head Way in Sport – Concussion Awareness (Coaching Association of Canada)
- Respect in Sport for Activity Leaders (Respect Group Inc.)

Newly elected board members who do not have these certifications upon election must complete the certifications before the November board meeting of their first term.

### **Qualifications and Competencies**

Effective board members will be those whose life and work experience and background equip them to contribute in a meaningful way to setting Ringette Ontario's strategic direction and priorities, evaluating, and adopting appropriate policies, overseeing financial performance relative to expectations, and delegating operational responsibilities to others while holding them accountable for achieving results while complying to policy.

#### **GENERAL COMPETENCIES**

- Minimum 3 years of Not-For-Profit volunteer experience
- Awareness and understanding of the duties and responsibilities of a director of a governance board.
- Experience working in an executive, managerial, or oversight capacity.
- High standards for personal integrity
- Collaborative, constructive working style
- Good communication skills

#### **SPECIFIC COMPETENCIES**

The Governance and Human Resources committee of the Board of Directors has assessed the skills and competencies that would be of value to Ringette Ontario at this time. These skills are:

- Organizational change management
- Training systems/organizational learning
- Public relations/media relations/stakeholder relations
- Security of records and information systems

## Nominations Process

Anyone seeking to be a candidate for election to the Board of Directors of Ringette Ontario must submit a fully completed Candidate Package no later than August 29, 2025.

A complete Candidate Package includes:

- A completed online Candidate Profile form outlining the candidate's professional experience, governance experience, ringette/sport experience, NFP experience, etc.). The information on this Resume form will be made available to the membership in advance of the Annual General Meeting.  
The form may be found here: <https://forms.office.com/r/C7Z2r9Bsqa>
- A signed Directors Agreement, emailed to [executivedirector@ringetteontario.com](mailto:executivedirector@ringetteontario.com), with subject line: Candidate Directors Agreement

To ensure that there are sufficient well-qualified candidates for consideration by the membership, the Nominations Committee may seek out and nominate candidates in addition to those nominated by the membership.

The Nominations Committee will advise all nominees on the list of those recommended by the Committee at least 14 days prior to the date of the AGM and at least 3 days before the committee's recommendations are published to the membership.

## Timelines

Step	Date
Call for candidates is posted	August 15, 2025
Call for candidates' closes. Applications must be received.	August 29, 2025
Nominations committee shortlist nominees to be interviewed.	September 5, 2025
Nominations committee completes interviews.	September 12, 2025
Nominees are informed whether they will receive a recommendation to the membership of the Nominations Committee	September 17, 2025
Nominations Committee report is published to the membership, along with resume information for all nominees wishing to stand for election.	September 22, 2025
Board members are elected at the Annual General Meeting	Tentative date: October 23, 2025

## Questions

Questions about this nomination process should be directed to [executivedirector@ringetteontario.com](mailto:executivedirector@ringetteontario.com)